Republic of the Philippines City of San Carlos Negros Occidental

INVITATION TO BID

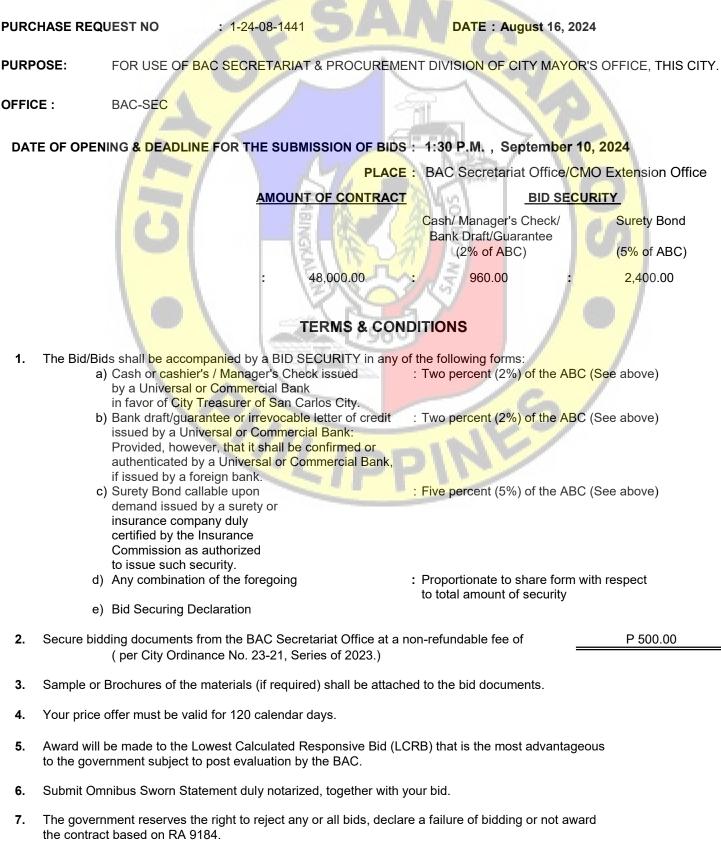
PURCHASE REQUEST NO: 1-24-08-1441

Sealed bids for quotation of prices will be received for the purchase of the following supplies, materials and equipment of the government to be opened on the date, place and time stated in **INSTRUCTION TO BIDDERS**.

ITEM #	QTY.	UNIT	ARTICLES	U PRICE	TOTAL	
Delivery Term: 15 Working Days upon receipt of P.O						
		Proved	Office Equipment:			
1	1	unit	Table Top Copier (Not A 3-In-1 Printer)	40		
			* 20-ppm copier with high-quality 600 dpi output			
			* Electronic sorting and offset output stacking allows	Derived 1		
			copying of multiple sets quickly and efficiently.			
			* 50-sheet Reversing Single Pass Feeder with standard	- 1		
			2-sided PC scanning			
			* Flexible paper handling includes a 250-sheet paper			
			supply, upgradeable to 500 sheets.			
		1	* 50-sheet multi-purpose bypass tray handles different			
			size paper ranging from 3 1/ <mark>2" x 5 1/2" up to</mark> 8 1/2 x <mark>14"</mark>			
			as well as envelopes, labels, and transparencies.	/		
			* Has a capability to scan documents.	/		
			* Offers 600-dpi resolution for crisp text			
			* Built-in electronic sorting, offset stacking, also provides			
			auto duplexing			
			* Robust paper handling abilities include a 50-sheet Reversing	-		
			Single Pass Feeder,standard 250-sheet paper supply and a optional 250-sheet paper cassette, 200 sheet output tray ca			
			* 256 grayscale with standard, fine and superfine resolution for			
			clear output.	7		
			* 2 MB memory, holds up to 120 pages			
			Note: Supplier should have after-sale repair services.			
			x-x-x-x-x-x-x-x-x-x-x-x-x-x-x-x-x-x-x-			
	PURPOSE:	:	For use of BAC Secretariat & Procurement Division of City	TOTAL		
			Mayor's Office, this city.			

FO	R	S/	ALE
Ρ	5(00.	00

INSTRUCTION TO BIDDERS



8. Electronic submission and receipt of bids is not available pending compliance with GPPB Resolutions.

SGD <u>ATTY. MA. CHAT H. DELIMA-CORDERO</u> City Gov't Dept. Head I-OHRM / BAC Chairman BIDS & AWARDS COMMITTEE